

Activity Identification Card – School Transport

Legislation	<p>1- Executive Council Resolution No. 2 of 2008 regarding the regulation of school transportation and its amendments. 2- - The executive regulations for Executive Council Resolution No. 2 of 2008 regarding the regulation of school transport.</p>		
Activity Name	School transport	Activity Code	<p>RTA: 990048 DED: 4922008</p>
Activity Description	<p>It is an activity concerned with transporting school students and nursery school pupils in the Emirate of Dubai by school buses that have special specifications.</p>		
Governing Dep't Name	<p>Planning and Business Development Department at the Public Transport Agency</p>	Permit-Issuing Dep't	<p>Commercial Transport Activities Dep't</p>
Entities to be visited before obtaining a permit	<ul style="list-style-type: none"> • Department of Economic Development • Commercial Transport Activities Dep't 		
Fees	<p>1- Issuing a permit / renewing a permit to operate a school bus = 200 dirhams. 2- Issuing a replacement for a lost / damaged school bus operating permit = 200 dirhams. 3- Issuance / renewal of a school bus driver permit = 200 dirhams. 4- Issuing a replacement for a lost / damaged school bus driver's permit = 200 dirhams. 5- Issuance / renewal of the school bus supervisor permit = 200 dirhams. 6- Issuing a replacement for a lost / damaged school bus supervisor's permit = 200 dirhams.</p>		
Conditions for a school bus driver permit	<p>1- The driver must have a bus driving license issued by the UAE, and the permit is in the same category as that license. 2- To pass the necessary training and test for the school bus driver prescribed by the Public Transport Agency. 3 - He must not be less than 25 years old. 4- He must be of good conduct and not carry any criminal record. 5-Submit the traffic points report from the competent authorities. 6- To submit a medical fitness certificate issued by one of the medical centers approved by the authority. 7- He must be proficient in Arabic or English. 8- To submit the application on the form prepared for this purpose with the institution. 9 - That the profession in his residency voucher in the country be a bus driver and that the driver is under the sponsorship of the same operating authority. 10-The validity period of the permit is one year, renewable for similar periods, provided that the application is submitted within thirty days from the date The permit expires, and the penalty for non-renewal after the period expires is 250 dirhams.</p>		

School bus operation permit

The following documents are required to obtain the permit:

- 1 - A copy of the bus ownership document issued by the Authority's licensing agency.
- 2 - A copy of the insurance policy that must include all bus passengers.
- 3 - A report from the licensing agency confirming the availability of technical specifications and equipment on the bus.
- 4-A copy of the bus purchase bill if it is new, or a copy of the lease contract for the bus if it is rented.
- 5- A copy of the bus specifications issued by the manufacturer if the bus is new.
- 6 - The result of the technical examination from the licensing institution or from any authority approved by the Authority.
- 7 - A copy of a technical report on examining the strength of the school bus to receive shocks and accidents (Crash Test) for buses with more than fifty passengers.
- 8- The validity period of the permit is one year, renewable for similar periods, provided that the application is submitted within thirty days from the date of the permit's expiration.

School Specifications

Bus

(A) Bus exterior shape specifications:

- 1 - The bus must be yellow in color (RAL 1018 Zinkgelb GL841) without any other color interference.
- 2 - That the following words be written in black (School Bus) in both Arabic and English and in letters whose height is no less than 8 inches, or 20 cm, and to write between the upper warning lights or the highest possible place on the front and back of the bus and on the middle sides The bus.
- 3 - That the writing of the name of the school, the name of the operating company, or the name of any third party does not exceed 1500 square centimeters.
- 4 - To be installed on the outside of the school bus the electronic parking arm directly after the driver's door, and where this exterior appears electronically when the bus stops, whether when students are boarding or disembarking, and to include a red indicator that lights up when the school bus stops.
- 5 - The presence of a system of lights indicators that start with an alert when the bus stops as follows:
(A) There is a two-color red indicator light on the top of the bus from the front and the rear.
(B) The presence of a two-color yellow indicator light at the bottom of the bus from the front and the rear.
- 6- Putting the school bus signal on the right side of the front of the bus and the left side of the rear of the bus, and the signal should be made of a reflective material of size (25 x 25 cm) for large buses, and (17 x 17) for small buses.
- 7 - That the windows be colored in a degree not exceeding (30%) and that they are openable by no more than (10 cm) either from the top or the sides, and curtains are prohibited from being placed on them.
- There are no bars on the windows from the inside or from the outside.
- 9 - Write the bus number at the top level on the right side of the front of the bus and the left side of the rear.
- 10 - A system of mirrors reveals all sides of the bus.

(B) the specifications of the seats and the interior of the bus:

- 1 - Commitment to the number of seats specified by the manufacturer and not to use additional folding seats.
- 2 - Remove the side armrests, cigarette pads, armrests, and any other hard tools from the back of the seats.
- 3- Every bus must have a cooling system that cools to a temperature not exceeding 24 degrees Celsius.
- 4 - The presence of places designated for bags that do not hinder the movement of students and that they are secured so that they do not fall on students in cases of sudden stops, accidents or the usual bus movement.
- 5- The presence of an auxiliary handle for boarding the bus on each edge of the bus door.

- 6 - Cover the corridor floor with a non-flammable and non-slip rubber layer.
- 7 - For the driver to control the opening and closing of doors only, preferably electronic.
- For the driver to control the opening and closing of doors only, preferably electronic.
- The number of school bus passengers should not be less than (16) sixteen passengers.
- In addition to the previous specifications, nursery buses must be equipped with safety belts with three meeting points for all seats and a child seat attachment system known as (UAS).

(C) Bus safety standard specification:

- 1- That the maximum bus speed does not exceed (80) km / h, and that a speed control device is installed in accordance with the conditions and specifications approved by the Emirates Authority for Standardization and Metrology.
- 2 - That the bus contains a first aid bag so that the supplies inside it are proportional to the number of seats.
- 3 - That the bus contains a fire extinguisher with a capacity of 6 kg designated to extinguish all types of fires, to be placed in a place designated for her near the driver's seat and for there to be an indicator showing her whereabouts. The extinguisher is placed according to the following:
 - A- One fire extinguisher of 6 kg for school buses with fewer than 50 passengers.
 - B- Two extinguishers of 6 kg for school buses in which the number of passengers is 50 or more.
- 4 - That the bus has a life of no more than 15 years from the date of manufacture.
- 5 - That the bus contains emergency exits commensurate with the number of passengers, with the presence of at least one emergency exit from each side, and the exit door or the driver's door is not counted as an emergency exit, and clear indications for the location of these exits are to be placed and no obstacles are placed in front of them that hinder the exit of passengers from them in emergency situations .
- 6 - The availability of safety belts with two meeting points on all open passenger seats from the front, such as the front seats, the middle seat of the last seats, and three meeting points on the driver's seat.
- 7 - The absence of any sharp ends around the internal and external bus.
- 8- That the school bus contains an electronic tracking system (GPS) that allows knowing the location and location of the school bus.
- 9- Any other specifications specified by the institution.

Additional specifications:

- 1- That all seats have a height of not less than 71 cm, and the distance of the seats from each other is not less than 64 cm, and the seat width is not less than 40 cm for the single seat, 90 cm for the double seat, and 115 cm for the triple seat.
- 2- All seats must be lined on all sides and made of absorbent and fire-resistant cushions.
- 3- The presence of emergency exits secured on the right and the left side and on the back side, in addition to the presence of exits from the ceiling (Hitches) and they are as follows:
 - (A) One exit from each side and one exit from the roof for buses with fewer than 28 passengers and no more than 50 seats.
 - (B) Two exits on each side and two exits from the roof for buses with more than 50 passengers.
- 4- The presence of an electronic fire extinguishing system inside the engine compartment.
- 5- The width of the corridor should not be less than 50 cm for buses.
- 6- For the driver to control the opening and closing of doors only, preferably electronic.

Obligations of school administrations

- 1- Appointing a qualified person to be directly responsible for the school bus, providing the institution and parents with his name and phone number, and being trained in the field of school transportation.
- 2- Determining the bus routes by the direct official, provided that these lines are approved by the school director.
- 3- Determining student seats at the beginning of the school year. The line official, in cooperation with the school principal and the driver, must verify that each student has a seat for the whole academic year.

	4- Providing a means of communication between the driver and the direct official responsible for school buses throughout the trip.
Obligations of the Bus supervisor	<p>A- The operator must do the following:</p> <ol style="list-style-type: none"> 1- Appointing a female guide for students on every bus for all academic levels, with the exception of the bus that carries male students only from the sixth grade of primary school to the secondary level. 2- Requiring the counselor to attend the training courses prescribed by the institution. 3- Requiring the guide to carry the permit to practice the profession issued by the institution and present it upon request. <p>B - The supervisor must fulfill the following conditions:</p> <ol style="list-style-type: none"> 1- To be of good conduct and behavior. 2- That she is at least 25 years old. 3- She must be medically fit. 4- To pass the tests approved by the institution. <p>C- The counselor must adhere to the following:</p> <ol style="list-style-type: none"> 1- Helping students getting on and off the bus. 2- Maintaining the safety of students and organizing their seating on the seats while they are on the school bus. 3- Helping students cross the road and making sure that they are handed over to their families. 4- Ensure that the school bus is free of students, their school bags and personal belongings, after it reaches its final stop. 5- The speed of dealing with emergency cases and contacting the concerned authorities to take the necessary measures.
Obligations of the School Bus Driver	<ol style="list-style-type: none"> 1-Using the electronic stop arm during the school bus stop to load and unload students. 2- Wearing a uniform while practicing the school transport activity and maintaining its cleanliness and good appearance. 3- Show the school bus ownership license, the permit to operate it, and the school bus driver's permit for the Authority's employees upon request. 4- Not smoking, eating or drinking while driving the school bus. 5- Maintaining the cleanliness of the school bus. 6- Dates for transporting students by school bus and notifying the line official in case of delay.
School Bus Sale	In the event that the school bus is sold to any party except for schools, the seller must remove all indications that this bus is a school bus, such as yellow, writing, school pictures, electronic access arm, and other indicators
Cases of Suspension and Cancellation of Permits	<p>It is permissible to suspend and cancel any of the permits issued by the institution regarding school transport in any of the following cases:</p> <ol style="list-style-type: none"> 1- If complaints are repeated against the driver and the perpetrator has already been convicted. 2- If the operating authorities fail to abide by the terms and conditions stipulated in Executive Council Resolution No. (2) of 2008 referred to.
Service Delivery Channels	Applications to be submitted through RTA's website (www.rta.ae)