

Ref: RTA/CTSS/PRO/SCG/CI/23-8711/2023

Date : 16-OCT-2023

## Letter of Invitation..

**Tender / Project Number :** SCG/CI/23-8711

**Tender / Project Name :** Develop, Operate and Maintain a retail destination at Jumeirah Golf Estate Metro Station in the Emirate of Dubai

**Tender / Project Brief :** Develop, Operate and Maintain a retail destination at Jumeirah Golf Estate Metro Station in the Emirate of Dubai 14 Shops and 5 Kiosks and 5 Food Trucks

1. Upon paying AED 1000/-, Tender Documents can be downloaded from the e-tendering system, starting from the date of 12-OCT-2023

2. If your company is not yet pre-qualified for a scope which matching the above mentioned tender, you are directed to immediately apply for prequalification through RTA website [www.rta.ae](http://www.rta.ae) **VIMS Pre-Qualification** and contact Vendors Support Office (contact details shown below). **It should be noted that the tender will not be awarded to the successful tenderer unless it has been prequalified in the RTA prequalification system.**

3. All offers must be accompanied by a **Bid Bond** worth of (2%) valid for (120) days and **renewable automatically** before its expiry for further periods each of them equal 30 days. **If your offer does not include the required Bid bond, it will be rejected immediately.**

#### **4. Bid Bond Instructions:**

- The Bid Bond should be submitted as a Swift Guarantee through your banking partner to RTA Advising Bank (Emirates Bank) Swift Code EBILAEADXXX) strictly adhering to the template provided by RTA. Swift Guarantee copy should be uploaded along with the offers on the e-tendering system.
- The bid bonds will remain valid until finalizing the tendering process and the winners announced, accordingly in case of unsuccessful bidder, the bid bonds will be auto released as per the approved procedures.

#### **5. Undertaking Letter Instructions:**

Undertaking Letter should be signed and stamped and electronically uploaded with the offers.

6. Offers must be valid for (90) ninety days. RTA reserves the right to extend the validity of offers for another (30) thirty days, if required.

7. The offers must be submitted online through the e-tendering system hosted in RTA website [www.rta.ae](http://www.rta.ae) **VIMS** → **Tendering System** (Technical offers (if applicable), Financial offers and the bid bond should be uploaded). **no later than 10:00 PM of the date of 15-NOV-2023**

8. This invitation shall be considered as an integral part of the Tender terms, conditions and Tender Documents.

9. The Tenderer (Vendor) should examine carefully the contents of the entire Tender Documents. Failure to comply with the requirements of the tender submission will be at the Tenderer's own risk. **Offers that are not substantially responsive to the requirements of the Tender Documents will be rejected.**

10. The Tenderer shall not make or cause to be made any alteration, erasure or obliteration to the text of the Tender Documents.

11. Offers and all accompanying documents shall be in a language provided for in RFP.

12. The tender will be opened on 16-NOV-2023 and the offers will be validated through the e-tendering Tenders and contracts committee in terms of checking the availability of:

- Submitted bid bond
- Colored scanned copy of the attested and stamped undertaking letter
- Technical if any, and Commercial offer would be open in the same session unless otherwise decided by RTA.

13. The winner shall provide **automatically renewable** Performance Guarantee as provided in the RFP as a Swift Guarantee through your banking partner to RTA Advising Bank (**Emirates NBD, Swift Code EBILAEADXXX**) **strictly adhering to the template provided by RTA .**

14. Roads & Transport Authority reserves the right to accept or reject any bid without stating the reasons.

15. RTA reserves the right to cancel the tender without any legal or financial liabilities.

16. The Tender and offers must comply with the Federal Laws in force in the U.A.E. as well as the applicable Laws of the Emirate of Dubai.

**17. RTA has the right to grant preference to local products within 10% of the Tender prices provided in the Tender. RTA has the right to grant the SMEs preference of 5% of the Tender prices provided in the Tender.**

18. For any clarification please don't hesitate to contact the officials through the e-tendering system by clicking "Queries and Notification section":

19. For pre-qualification related: Vendors Support Office on Tel No (+971 4 290 3241 / 290 3242), or by e-mail to [cpdepartment@rta.ae](mailto:cpdepartment@rta.ae)

20. Please contact eTendering support for any system queries and support. Email : [etendering.support@rta.ae](mailto:etendering.support@rta.ae) and Phone No: 042903259

21. For any technical queries regarding the Swift Guarantees, Kindly Contact the Finance Department on [treasury@rta.ae](mailto:treasury@rta.ae)

Roads & Transport Authority (RTA) hereby invites you to submit your offer(s) for the above mentioned tender as per the below conditions:

**Kind Regards,**

**Juma Ahmad Jama Algaizi Alfalasi**  
**Manager**