

Activity Description Card – Vehicle Fleet Management (52)

Legislation	Resolution of the Executive Council No 47/2017 and Executive Regulation No 706/2019 governing vehicle transport and rental activities in Dubai.		
Activity Name	Vehicle Fleet Management	Activity Code	RTA: 990008 DED: 5221010
Activity Description	Entities practising vehicle fleet management and the provision of specialised drivers for companies (except for passenger buses) using qualified employees in this field and have knowledge of traffic movement laws and regulations.		
Governing Dep't Name	Commercial Transport Activities Dep't	Permit-Issuing Dep't	Commercial Transport Activities Dep't
Entities to be visited before obtaining a permit	Licensing Bodies (Department of Economic Development- Free Zones and Development) -Licencing Agency Commercial Transport Activity Dep't		
Fees	- New Permit: AED5,000 - Permit Renewal: AED5,000		
Conditions and Procedures of Issuing Permit	<p>a) The applicant for the permit must be a citizen of the state, or a citizen of the countries of the Cooperation Council for the Arab States of the Gulf, or a legal person who is one of the partners in it from the citizens of the state.</p> <p>b) For free zones, a legal person or partners' data (non-citizen citizens) in addition to the director's data, based on the free zones' requirements.</p> <p>c) 3- The permit applicant or his legal representative submits the application to the licensing institution through the service delivery channels approved by the authority accompanied by the following documents: -</p> <p>A- The initial approval to conduct the activity issued by the commercial licensing authorities in the emirate for new establishments, and a copy of the commercial license for existing establishments. (If any)</p> <p>B- A copy of the valid passport of the owner and all partners, in addition to a copy of the valid residency voucher for the non-citizen partner.</p> <p>C- A copy of the identity card of the owner and all partners.</p> <p>E- An undertaking to abide by the conditions and requirements necessary to carry out the activity.</p>		
Licensing Conditions and Entity's Obligations	<p>1- Obtain the required permits from the concerned government bodies in the Emirate and fulfil the requirements.</p> <p>2- Undertake to seek the required approval from the Agency in case of any change in the commercial license.</p> <p>3- Carry annual testing and renewing of the vehicle and comply with the technical testing conditions and standards set by the Agency.</p> <p>4- Comply with the times and places where the activity is prohibited, as required by the concerned body.</p> <p>5- Refrain from renting owned or affiliated vehicles to third parties.</p> <p>6- Use vehicles for authorised use only and compliance with the activity stated in the permit.</p> <p>7- Comply with the security and safety stipulations set by the concerned body.</p> <p>8- Comply with the additional conditions that might be introduced by the Agency in future.</p> <p>9- Notify the Agency about the intention to cease business temporarily 60 days in advance and submit the</p>		

application to cease business 30 days in advance of the set date, provided that the suspension of business must not exceed one year, which is renewable subject to the approval of the Agency.

10- Cooperate with RTA officials and those authorised by RTA and supply the Agency with the required information and documents.

11- Replace vehicles owned by companies that manage fleets according to RTA's instructions and requirements.

12- Comply with the regulations, resolutions and instructions of RTA.

**Service Applications
Channels**

Applications to be submitted through RTA's website (www.rta.ae)