

Ref: RTA/CTSS/PRO/PTA/IO/76634/2021

Date : 06-JUL-2021

Letter of Invitation

Tender / Project Number : PTA/IO/76634

Tender / Project Name : Leasing of 9 Electric Abra for 5 Year term

Tender / Project Brief : Leasing of 9 Electric Abra by a private party for 5 year term

1. Upon paying AED 300/-, Tender Documents can be downloaded from the e-tendering system, starting from the date of 29-APR-2021

2. If your company is not yet pre-qualified for a scope which matching the above mentioned tender, you are directed to immediately apply for prequalification through RTA website www.rta.ae → **VIMS** → **Pre-Qualification** and contact Vendors Support Office (contact details shown below). **It should be noted that the tender will not be awarded to the successful tenderer unless it has been prequalified in the RTA prequalification system.**

3. All offers must be accompanied by a **Bid Bond** worth of (2%) valid for (120) days and **renewable automatically** before its expiry for further periods each of them equal 30 days. **If your offer does not include the required Bid bond, it will be rejected immediately. The original bid bond should be submitted physically to Vendor Affairs Section (RTA Headquarter, Ground floor , Block C, Customer happiness Center , Counter 8 , 9) located at Marrakesh Road, Al Garhoud from 08:00 Hrs. till 14:00 Hrs At least 24 hours before Tender Opening Date.**

4. Bid Bond Instructions:

- Bid Bonds should be provided physically to the Vendor Affairs Officer in order to be attested /verified/stamped on/before (27-JUL-2021),,
- Vendor will get a scanned colored copy of the same for uploading it into the e-tendering system
- The original bid bonds will be kept with RTA Vendor Affairs Officer until finalizing the tendering process and announcing winners, accordingly bid bonds will be auto released as per the approved procedures

5. Undertaking Letter Instructions:

- Undertaking letter should be provided physically to the Vendor Affairs Officer in order to be attested / verified / stamped on/before (27-JUL-2021)
- Vendor will get a scanned colored copy of the same for uploading it into the e-tendering system
- The original undertaking letter will be kept permanently with RTA Vendor Affairs Officer.

6. Offers must be valid for (90) ninety days. RTA reserves the right to extend the validity of offers for another (30) thirty days, if required.
7. The offers must be submitted online through the e-tendering system hosted in RTA website www.rta.ae → [VIMS](#) → [Tendering System](#) (Technical offers (if applicable), Financial offers and the bid bond should be uploaded). **no later than 10:00 PM of the date of 28-JUL-2021**
8. This invitation shall be considered as an integral part of the Tender terms, conditions and Tender Documents.
9. The Tenderer (Vendor) should examine carefully the contents of the entire Tender Documents. Failure to comply with the requirements of the tender submission will be at the Tenderer's own risk. **Offers that are not substantially responsive to the requirements of the Tender Documents will be rejected.**
10. The Tenderer shall not make or cause to be made any alteration, erasure or obliteration to the text of the Tender Documents.
11. Offers and all accompanying documents shall be in a language provided for in RFP.
12. The tender will be opened on 29-JUL-2021 and the offers will be validated through the e-tendering Tenders and contracts committee in terms of checking the availability of:
 - Colored scanned copy of the attested / verified / stamped bid bond
 - Colored scanned copy of the attested / verified / stamped undertaking letter
 - Technical if any, and Commercial offer would be open in the same session unless the concerned authority decide otherwise
13. The winner shall provide **automatically renewable** Performance Guarantee as provided in the RFP and shall be in the form of a Bank Guarantee.
14. Roads & Transport Authority reserves the right to accept or reject any bid without stating the reasons.
15. RTA reserves the right to cancel the tender without any legal or financial liabilities.
16. The Tender and offers must comply with the Federal Laws in force in the U.A.E. as well as the applicable Local Laws of the Emirate of Dubai.
17. **RTA has the right to grant preference to local products within 10% of the Tender prices provided in the tender**
18. For any clarification please don't hesitate to contact the officials through the e-tendering system by clicking "Queries and Notification section":
19. For pre-qualification related: Vendors Support Office on Tel No (+971 4 290 3241 / 290 3242), or by e-mail to cpdepartment@rta.ae
20. Please contact eTendering support for any system queries and support. Email : etendering.support@rta.ae and

Phone No: 042903259

Roads & Transport Authority (RTA) hereby invites you to submit your offer(s) for the above mentioned tender as per the below conditions:

Kind Regards,

Juma Ahmad Jama Algaizi Alfalasi

Manager

Investment contracts , Procurement