

## Activity Description Card – Vehicles Auctions Organizing

<b>Legislation</b>	Resolution of the Executive Council No. 47/2017 regulating vehicle transport and rental activities in Dubai and amendments thereto.		
<b>Activity Name</b>	<b>Vehicles Auctions Organizing</b>	<b>Activity Code</b>	RTA: 749916101 Department of Economy and Tourism: 8299102
<b>Activity Description</b>	This activity includes the establishments whose business is based on organizing vehicle public auctions, by defining the place and date of the auction and promoting the auction, in coordination with the concerned authorities in the Emirate.		
<b>Governing Dep't Name</b>	Vehicle Licensing Department	<b>Permit-Issuing Dep't</b>	Commercial Transport Activities Dep't
<b>Entities to be visited before obtaining a permit</b>	- Licensing bodies (Department of Economy and Tourism - Free Zones and Development Areas) - Licensing Agency (Vehicle Licensing Dep't + Commercial Transport Activities Dep't)		
<b>Entities to be visited after obtaining a permit</b>	Nil		
<b>Fees</b>	New Permit: AED 1000 Permit Renewal: AED 1000		
<b>Conditions and Procedures of Issuing the Permit</b>	<ol style="list-style-type: none"> <li>1. To issue the permit, the applicant shall obtain the initial approval of the licensing authority in the Emirate.</li> <li>2. The owner of the establishment, or his legal representative, submits the permit application prepared by the RTA through its approved service delivery channels, accompanied by the following documents: <ol style="list-style-type: none"> <li>A. The initial approval to conduct the activity issued by the licensing authority in the Emirate for new establishments, and a copy of the commercial license for existing establishments.</li> <li>B. The approval of the competent authority to carry out the activity if the legislation in force requires obtaining such approval.</li> <li>C. A copy of the valid passport or identity card of the establishment's owner and all partners, in addition to a copy of the valid residency voucher for the non-citizen partner.</li> <li>D. An undertaking to abide by the conditions and requirements necessary to carry out the activity.</li> </ol> </li> </ol>		
<b>Responsibilities of the Entity</b>	<ol style="list-style-type: none"> <li>1- Obtain the necessary licenses and permits from the concerned government agencies in the Emirate and fulfill their requirements at the locations specified by the government agencies in the Emirate.</li> <li>2- Undertake to seek the required approval from the Agency in case of any change in the commercial license.</li> <li>3- Provide an office, vehicles and parking spaces commensurate with the nature of the activity authorized to be practiced, and comply with the controls and standards approved by the Agency in this regard.</li> <li>4- Not to stop practicing the activity without obtaining the prior approval of the Agency. This approval shall be issued in accordance with the conditions and procedures adopted by the Agency in this regard.</li> <li>5- Not to assign the permit to a third party or dispose of it in any way, except after obtaining the prior approval of the Agency.</li> <li>6- Obtain the approval of the Agency in case of changing the location of the establishment.</li> <li>7- Carry out the activity specified in the permit.</li> <li>8- Comply with the times and places when and where the practice of the activity is prohibited as determined by the competent authority in this regard.</li> <li>9- Fulfill the security and safety stipulations set by the concerned body.</li> <li>10- Use the parking spaces approved by the RTA and concerned bodies in the Emirate when practicing the activity.</li> <li>11- The vehicles in which the activity is carried out shall be inspected when licensing or renewing its license at the service centers specified by the Agency in this regard</li> <li>12- Refrain from pasting or carrying any promotional material on the body of the vehicle before obtaining prior approval from the RTA</li> <li>13- Not to load any passenger in the vehicle designated for carrying out the activity other than those working in the facility.</li> <li>14- Comply with the additional requirements that may be issued by the Agency in the future.</li> <li>15- Keep records that include all data related to the practice of the activity for the periods specified by the Agency in this regard</li> <li>16- Cooperate with RTA officials and those authorized by the RTA, and supply the Agency with the required information and documents.</li> <li>17- Comply with the regulations, resolutions and instructions of the RTA.</li> <li>18- Not to organize the vehicle public auction through websites or smart apps.</li> <li>19- Commit to deal with used car trading companies approved by the concerned authorities in the Emirate.</li> <li>20- In the event of selling private vehicles through auctions, it is necessary to add the activity of selling used cars.</li> </ol>		

Service Delivery  
Channels

Applications to be submitted through RTA's website ([www.rta.ae](http://www.rta.ae))