

### Activity Description Card –Passengers Transport on Taxis

<b>Legislation</b>	Resolution of the Executive Council No 6/2016 and the Executive Regulation No 130/2017 governing passenger transport in Dubai.		
<b>Activity Name</b>	<b>Passengers Transport on Taxis</b>	<b>Activity Code</b>	RTA: 25 DED: 4922003
<b>Activity Description</b>	Covers entities specialized in passenger transport on taxis to practice this activity		
<b>Governing Dep't Name</b>	Public Transport Agency	<b>Permit-Issuing Dep't</b>	Planning and Business Development Dep't
<b>Entities to be visited before obtaining a permit</b>	<ul style="list-style-type: none"> <li>- Department of Economic Development</li> <li>- Public Transport Agency (Planning and Business Development Dep't)</li> <li>- Licensing Agency (Commercial Transport Activities Dep't)</li> </ul>		
<b>Entities to be visited after obtaining a permit</b>	Nil		
<b>Fees</b>	<ul style="list-style-type: none"> <li>- New Permit: AED1,000</li> <li>- Permit Renewal: AED1,000</li> </ul>		
<b>Conditions and Procedures of Issuing Permit</b>	<ol style="list-style-type: none"> <li>1. The applicant must be Emirati, GCC national, or a corporate body in which an Emirati is a partner</li> <li>2. The applicant, or legal attorney, applies to the Licensing Agency through the official service portals supported with the following documents: <ol style="list-style-type: none"> <li>a) Initial approval issued by the commercial licensing body in the Emirate for new entities, and copy of the commercial license for existing entities</li> <li>b) Approval of the concerned body for practicing the activity, if the applicable legislations require such an approval</li> <li>c) Copy of a valid passport of the owner and all partners along with a copy of a valid residence of a non-Emirati partner</li> <li>d) Copy of the Identity Card of the owner and all partners</li> <li>e) Written undertaking to comply with the conditions and requirements of practicing the activity</li> </ol> </li> </ol>		
<b>Licensing Conditions and Entity's Obligations</b>	<p><b>To issue a permit for transporting passengers on taxis activity, the following conditions must be met:</b></p> <ol style="list-style-type: none"> <li>1) Submit a feasibility study including: <ol style="list-style-type: none"> <li>a. The operation processes</li> <li>b. The proposed budget</li> <li>c. Administrative structure and expertise to be used for practicing the activity</li> <li>d. Taxis procurement plan</li> <li>e. Taxi Insurance plan</li> <li>f. Recruitment, training and qualification of taxi drivers plans</li> </ol> </li> </ol>		

- 2) Cash or bank guarantee submitted through one of the operating banks in the UAE in favour of RTA with the amount specified in the franchise contract.
- 3) A suitable office for management and operations, provided it must be equipped with the requirements stipulated by the Agency.
- 4) A suitable site for accommodating taxis.
- 5) Linking the electronic systems of the applicant with the electronic or monitoring system (RMS) or any other platforms required by Public Transport Agency in future.
- 6) Sign a contract to fulfil any subsequent requirements of Public Transport Agency as regards the practicing of passengers' transport on taxis, besides an undertaking to comply with all service level agreements.
- 7) Pay the applicable fees.

**The Committee will review the application and verify it conforms to all the requirements and documents:**

1. In case the applicant fulfils all requirements, a recommendation shall be submitted to the CEO regarding the eligibility of the applicant for the permit or otherwise.
2. The Agency shall grant a permit to the applicant fulfilling all documents and requirements.
3. The permit shall be issued through RTA's website after the payment of the applicable fees.
4. Once securing the permit, the applicant shall issue the commercial license from the competent licensing commercial licensing authority in the Emirate.
5. Upon obtaining the commercial license, the company shall register in RTA's qualifications system such that it shall be eligible for tender's invitation.
6. A contract shall be made with the winning bidder, who must operate taxis and provide passenger transport services within three months from the date of signing the franchise contract, and the committee is entitled to offer similar periods.
7. Details of the e-contract shall be entered in the e-contracts and franchise permits system.
8. In case the licensee fails to operate taxis within the prescribed period, the Agency is entitled to cancel the permit and address the commercial licensing authority to cancel the commercial license.

**Approval of Taxis:**

1. Receive an application from an auto dealer.
2. Review the technical specifications of the vehicles with the approved conditions.
3. Subject the vehicle to viewing by the committee of Public Transport Agency after fixing an appointment date with the Dealer.
4. Once the application is approved by the Committee, the endorsement of the CEO of Public Transport Agency must be sought.
5. The dealer must be notified by an official letter.
6. In case of dismissing the application, a regret letter to be sent to the dealer detailing the reasons.

**Service Applications  
Channels**

Applications to be submitted through RTA's website ([www.rta.ae](http://www.rta.ae))