

Activity Description Card – Hourly Rental of Vehicles

Legislation	Executive Council Resolution No. (13) of 2018 amending some provisions of Resolution No. (49) of 2016 regulating hourly vehicle rental activity in the Emirate of Dubai, and its executive regulations		
Activity Name	Hourly Rental of Vehicles	Activity Code	RTA: 990075 DED: 7710013
Activity Description	Entities renting light vehicles for a period not exceeding six hours per day for use inside the Emirate against a specific tariff.		
Governing Dep't Name	Public Transport Agency	Permit-Issuing Dep't	Planning and Business Development Dep't
Entities to be visited before obtaining a permit	<ul style="list-style-type: none"> - Department of Economic Development - Public Transport Agency - Licensing Agency – Commercial Transport Activities Dep't 		
Entities to be visited after obtaining a permit	<ol style="list-style-type: none"> 1- Department of commercial activities in the licensing institution. 2- Vehicle Licensing Department at the Licensing Agency. 3- Planning and Business Development Department at the Public Transport Agency in the event of a request to add vehicles. (by auction) 4- Passenger Transport Activities Monitoring Department at the Public Transport Corporation. 5- Transportation systems management 		
Fees	<ul style="list-style-type: none"> • Issuance and renewal of permit: 2000 dirhams • Amendment of permit data: 1000 dirhams. • Cancellation of the permit at the request of the facility: 1000 dirhams. • Issuance of a vehicle operating license: 150 dirhams per vehicle. • Cancellation of vehicle operating license: 100 dirhams per vehicle. • Issuance of a replacement for a lost permit: 100 dirhams. • Renewal: 2000 dirhams 		
Conditions and Procedures of Issuing Permit	<p>The application for obtaining a permit is submitted to the institution, according to the form prepared by it for this purpose, accompanied by the following documents:</p> <ul style="list-style-type: none"> - Initial approval from the Department of Economic Development in the emirate, provided that this approval includes the trade name that was reserved. <p>A copy of the permit applicant's passport, valid.</p> <ul style="list-style-type: none"> - A copy of the partner's valid residence in the United Arab Emirates, for non-nationals. - A copy of the owner's valid Emirates ID card. <p>A no-objection letter from the sponsor for non-nationals.</p> <ul style="list-style-type: none"> - Studying the economic feasibility of practicing the activity. <p>Pay the prescribed fees in this regard.</p> <p>The term of the permit is one year, renewable for similar periods, with the same conditions and procedures approved for its issuance, provided that the renewal application is submitted to the institution within thirty days from the date of its expiry.</p>		
Licensing Conditions and Entity's Obligations	<ol style="list-style-type: none"> 1- The conditions of the permit and the concession contract signed with it by the concerned institution must be adhered to. 2- Providing the appropriate offices and the minimum number of vehicles (50 vehicles), and allocating special parking spaces for the facility commensurate with the nature of the activity. And the obligation to pay the fees for public parking, if used. 3- Providing guidance and introductory guides inside the vehicle on how and conditions for using the vehicle, and other information 4- Using the vehicle in the activity specified in the permit 5- Not to stick or hang any advertising materials on the vehicle's chassis without obtaining the prior written approval of the Authority. 		

	<p>6- Licensing and insuring the vehicle annually, in accordance with the legislation in force in this regard</p> <p>7- Cooperating with the authority's employees and the concerned government agencies, and providing them with the information, data and documents they request</p> <p>8- Not to rent the vehicle to any person who does not hold a driving license recognized by the Authority</p> <p>9- Create records and documents related to the movement of vehicles and their locations, prepare data and statistics specified or requested by the Agency, and keep them for the period specified by it.</p> <p>10- Commitment to the tariff specified by the Authority in return for renting the vehicle.</p> <p>11- Not to rent the vehicle for more than 24 continuous hours for the same user</p> <p>12- Installing the geographical tracking system in the vehicle.</p> <p>11- Create vehicle periodic maintenance records and keep them, whether in paper or electronic form</p> <p>12- Subscribing and registering in the system, and linking its electronic system to the system in accordance with the mechanism adopted by the Authority and the concerned authorities in this regard.</p> <p>13- Not to rent the vehicle to anyone other than the users registered in the system.</p> <p>14- Not to assign or amend the permit to others without obtaining the approval of the institution</p> <p>15- Not to stop practicing the activity until after obtaining the approval of the institution</p> <p>16- Not to rent the vehicle for more than 24 continuous hours for the same user</p> <p>17- Installing the geographical tracking system in the vehicle.</p> <p>18- Any other obligations determined by the Authority pursuant to the decisions issued by it in this regard</p> <p>19- Obligation to include data and information for trips in the electronic car rental office information system during the specified period from the time of vehicle reservation.</p> <p>20 - Not to add any vehicle that exceeds the minimum referred to above unless after obtaining the approval of the Agency on this and entering into the public auction offered by the Authority on the license plates of the vehicles that it is decided to operate to conduct the activity in the Emirate.</p> <p>21- Replace the vehicle intended for this activity after four years of its operation in the activity.</p> <p>22- Providing a call center around the clock to serve the users and its workers to respond to their inquiries.</p> <p>23- Not to rent the vehicle with the driver</p>
<p>Conditions for issuing a permit</p>	<p>A- For a facility to obtain a permit, the following are required:</p> <p>1- Obtaining the necessary approvals from the concerned authorities in the emirate</p> <p>2- The commercial establishment license shall be limited to practicing the activity only and shall be free from any other activity.</p> <p>3- Having one traffic file for the facility.</p> <p>B- The facility must fulfill the conditions stipulated in Paragraph (A) of this Article when establishing any of its branches inside the Emirate, after obtaining the institution's prior written approval for that.</p>
<p>Vehicle use</p>	<p>1- The user registers in the facility's electronic system or smart application according to the required data, including the user's name, phone number, e-mail, credit card number, personal photo, driver's license, identity card for residents, passport, entry visa for visitors, and any other data or documents requested by the facility.</p> <p>2- The facility, after verifying all the data and documents referred to in paragraph No. (1) above, shall provide the user with the password and the personal identification code (PIN).</p>
<p>The establishment ceases to carry on the activity</p>	<p>1- It is prohibited for the facility to stop practicing the activity unless after notifying the Public Transport Agency of that at least three months prior to the date of cessation and obtaining approval from the Agency.</p> <p>2- The facility is prohibited from making any change or modification in the location or private parking spaces to practice the activity without notifying the Public Transport Corporation of that at least three months prior to the change or modification required to be made and obtaining approval from the Public Transport Corporation.</p>

Vehicle specifications	<p>To issue a vehicle operating permit, the following specifications are required:</p> <ol style="list-style-type: none"> 1- The date of its manufacture shall not exceed one year from the year in which the application for the date of its operation is submitted. 2- The number of passengers with the driver does not exceed 5 passengers 3- Availability of safety equipment, electronic devices and systems specified by the Corporation, including the vehicle tracking system 4- It must be in conformity with the Gulf specifications. 5- Commitment to the colors specified by the authority. 6- Not to shade the side, front and back windshields of the vehicle.
Cancellation or replacement of vehicle operating license	<p>The Agency may, either on its own or at the facility's request, cancel or replace a vehicle operating license in any of the following cases:</p> <ol style="list-style-type: none"> 1- The existence of a major malfunction or accident in the vehicle that endangers the life of its user or others. 2- Four years have passed since the vehicle was operated and taken out of service. 3- Entering the vehicle for maintenance for a period of more than three months for technical reasons related to it.
Adding vehicles to the facility	<p>The Agency may allow the facility to add vehicles to its traffic file for use for purposes other than carrying out the activity, provided that:</p> <ol style="list-style-type: none"> 1- They should not be of the same specifications and colors of the same vehicles intended for practicing the activity. 2- The number of vehicles that are requested to be added for the purposes of transporting and towing the disabled vehicles belonging to it shall not exceed two vehicles as a maximum of three administrative vehicles as a maximum for each (100) one hundred vehicles prepared for practicing the activity, and it includes maintenance vehicles and vehicles for the management of the facility.
Service Applications Channels	<p>Applications to be submitted through RTA's website (www.rta.ae)</p>